

## **Oral-Eze Specimen Collection Instructions**

Follow these steps for every Oral-Eze Screeninl,sjbv.mZX<bv.,MSb g test performed at Pro-GeneX Laboratories Inc.

#### Step 1. Collecting the Specimen

Remove collection pad and transport tube from packaging. Place the collection pad between the lower cheek and gum line. The plastic shield should be against the cheek. When the indicator on the collection pad turns blue (or after 3-5 minutes), remove the collector from the mouth.

# **Step 2. Transferring Specimen**

Open the transport tube and guide the collection pad inside. With a thumb on the collector handle ridges, slide downward to detach the pad from the handle. Firmly press the top of the cap to close. Discard the collector. Instructions are also printed on the packaging for every test.

### **Step 3. Completing Patient Information**

Fill out the patient identifier sticker with the patient's name, date of birth, date of collection, and initials of the collector. Place this sticker on the vial.

Complete the patient's requisition form. Make sure all fields are filled out correctly and all information is **legible**. The name and DOB must be easily read.

Verify that the patient's name and DOB on insurance, requisition form, and patient identifier sticker match before placing the specimen vial into a biohazard bag (**sealed completely shut**) and all forms into the **outer sleeve** of the biohazard bag.

#### **Step 4. Sending Specimens to Laboratory**

Fill out a Chain of Custody form for every shipment. Scan and email this to <a href="mailto:Specimens@Pro-GeneX.com">Specimens@Pro-GeneX.com</a> and place a physical copy of the form in the shipment bag. Ship to Pro-GeneX Laboratories through UPS.

# **Need Requisition or Chain of Custody Forms?**

Visit https://www.pgxcovid.com/requisition-forms/

### **Questions?**

Call 678-941-9175 or email <u>Solutions@Pro-GeneX.com</u> Office hours are Monday-Friday 9 a.m. to 5 p.m.